

Grade Appeals

The EAC subcommittee on petitions considers student grade appeals. The petition of the student should state clearly the grade which the student believes should be assigned to the work or course in question and why that grade is more appropriate than the one which was assigned. Grade appeals should originate in the department in which the course was taken (or in non-departmentalized schools/colleges, in the college/school in which the course was taken). If the matter is not resolved to the student's satisfaction at that level, the petition should then be directed to the college/school in which the department is located, except for graduate students, who will appeal any grade in a graduate course from the department or school to the graduate school. Students may appeal decisions of college or free-standing schools to the Educational Affairs Committee.

In all grade appeals, the designated staff member in the OVPI shall request copies of all material reviewed by the college/school committee that reviewed the student's grade appeal. In addition, the faculty member who assigned the student's final grade will receive a copy of the student's letter of appeal and be given the opportunity to provide a response to the appeal for the subcommittee members.

If the faculty member who assigned the student's grade is no longer employed by UGA or if reasonable attempts to contact him/her are unsuccessful, the copy of the student's letter of appeal will be referred to the department head, who will be given the opportunity to provide a response to the appeal on behalf of the department. If the faculty member has left the University, a copy of the Petition Subcommittee decision will be mailed to the department head.

Ordinarily, grades are assigned solely at the discretion of the instructor. A primary criterion for a successful grade appeal is the demonstration either that the grade was the result of a factual error or that it was influenced by improper or unprofessional bias on the part of the instructor. Appeals will follow the Hearing Procedures described in Section 4.05-02 of the General Academic Policy: Student Appeals.

[Source: Academic Affairs Policy Manual \(Section 4.05-01\) Academic Appeals at the University of Georgia](#)